**CONSENT FORM FOR USE OF STUDENT’S IMAGE AND/OR WORK**

St Mary’s Catholic Primary School seeks your consent on behalf of the School, the Catholic Education Office NT (CEONT) and media organisations to take and use photographs or video of your child/ren.

St Mary’s School also seeks your consent to use material created by your child/ren (known in copyright law as ‘Works’) for the purpose of promoting the School or the CEONT.

**Please complete the information below and return to the school office**.

I/We,

(Parent/guardian name – please print)

Address:

Child’s Name:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. consent to photographs, audio or video images and recordings of my child/ren and their ‘Works’ as defined in the Copyright Act 1968 being used in hard copy or digital form for any of the following purposes:  * the promotion and communication of school, Catholic, and education activities and programmes (e.g. Caritas, Diocesan Development Fund) * training materials, and * the following additional use(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   (‘the use’);   1. acknowledge that the use of my child/ren’s Work(s) is an authorised use of the Work(s) under the *Copyright Act 1968*; 2. understand and agree that any photographs, video footage or other images of my child/ren may be publicly displayed, or disclosed to third parties (e.g. on a school or CEONT website or publication); 3. consent to printed or digital copies of my child/ren’s images and their Works to be used by other schools or educational institutions that are parties to the National Educational Access Licence for Schools Agreement (NEALS); 4. consent to the use of the Work(s) by the school and CEONT and other parties to NEALS for free; and 5. understand that whilst reasonable efforts will be made to protect the identity of my child/ren (other than where their identity is relevant to the use of their image/work – e.g. in reporting academic achievements and other school news), the School, CEONT and Catholic agency cannot guarantee that my child will not be able to be identified from the image or work.   **Amendments to Consent:** The parent/guardian wishes to amend their consent in the following way:       |  |  | | --- | --- | | Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | (Parent/guardian signature)  SUPPLEMENTARY INFORMATION  **Student Copyright Material**  A student’s copyright material includes works created by them, or those to which they have contributed. It is not limited to work they create in the course of their studies while they are enrolled at the school. A student’s copyright material may include written work, artwork, digital content, audio visual work as well as music and performances. The CEONT understands that a student generally owns the intellectual property rights in the material they create and that this Consent Form is not meant to transfer that ownership. It gives a licence to use the material.  **National Educational Access Licence for Schools Agreement (NEALS)**  The CEONT and its schools are parties to an agreement between almost all educational institutions in Australia that allows each party to use another party’s copyright material for free. The CEONT must obtain consent to allow other parties to use student copyright material under NEALS.  **Personal Information**  Personal Information is information which is about a person whose identity can be reasonably known. This can include a photograph, video or digital image of a student. Schools should protect the privacy of students in the collection, storage and display of their images.  The purposes for collecting student images/works by schools and CEONT include:   * Recording of student participation in school and in school events, * Celebrating student effort and achievement, and * Promoting the schools and CEONT and their activities.   **Consent**  The use of digital media means that once personal information is collected and put on line, the school cannot control how it is used. The school must be mindful of this when collecting and using information and take reasonable care to ensure that the information is of a nature that it may not be exploited. The consent form is one way in which the school ensures that parents are fully informed about how the information may be used, and the consequences of their consent.  **References**   1. Catholic Education Northern Territory Privacy Policy   <http://www.ceont.catholic.edu.au>  National Catholic Education Commission  <http://www.ncec.catholic.edu.au/> | | |